



# Sample Loaner Policy and Agreement

**LOANER STYLES** (available fabrics, colors, and sizes vary between samples)

_____	_____	_____
Style Name	Style Number	Style Price
_____	_____	_____
Style Name	Style Number	Style Price

## CUSTOMER SHIPPING INFORMATION

_____	_____		
Customer Name	Email		
_____		_____	_____
Shipping Street Address/Apt		City	State Zip
_____	_____		
Day Phone	Evening Phone		

## HANDLING INSTRUCTIONS

1. The customer is responsible for keeping the sample in the same condition in which it is received.
2. Return the sample on the original hanger, in the same poly bag, and in the same box as received.
3. Lay the sample flat in the box, folding once.

## LOAN PERIOD

1. Date customer requests the sample to be received: \_\_\_\_/\_\_\_\_/\_\_\_\_
2. **The sample may only be kept for 2 days.** A late fee of \$50 will be charged for any delay in return.
3. Total costs, including style price, are authorized on customer credit card during 8-day loan period.

## SHIPPING INSTRUCTIONS

1. The garments will be shipped UPS 3-day freight at customer expense.
2. The customer is responsible for the return shipping charges.
3. The customer must **insure and ship the sample 3-day freight** back to Siri.

## COSTS

1. Loaner fee per garment of \$10 (\$25 for bridal style); one garment fee waived for any one garment ordered
2. UPS 3-day freight shipping charges from Siri of \$35 plus \$7 for each additional garment
3. Late fee of \$50, if applicable
4. Style price if not returned or percentage thereof if damaged

## CUSTOMER BILLING INFORMATION

_____		_____	_____	_____
Billing Street Address/Apt		City	State	Zip
_____	_____	_____	_____	_____
Credit Card Number	CVV2 Code (last 3 digits on back of card)	Visa ___ MC ___	_____/_____ Expiration Date (Month/Year)	

**I agree to follow the above instructions and I hereby authorize Beverley E. Siri, Inc. to charge my credit card in accordance with the costs outlined above.**

_____	_____
Cardholder's Signature	Date

SCAN/EMAIL or FAX or MAIL