

# Single Customer Order Form



ORDER DATE: \_\_\_\_\_ WEAR DATE: \_\_\_\_\_

## CUSTOMER SHIPPING INFORMATION

Customer Name	Email		
Shipping Street Address/Apt	City	State	Zip
Day Phone	Evening Phone		

## MEASUREMENTS

Bust: \_\_\_\_\_ Rib Cage: \_\_\_\_\_ Waist: \_\_\_\_\_ High Hip: \_\_\_\_\_ Bottom/Thigh: \_\_\_\_\_ Height: \_\_\_\_\_

## ORDERS\*

1. Style Number: \_\_\_\_\_ Style Name: \_\_\_\_\_ Size: \_\_\_\_\_  
Fabric: \_\_\_\_\_ Color: \_\_\_\_\_ Contrast Color: \_\_\_\_\_ \$ \_\_\_\_\_  
Extra (length or straps): \_\_\_\_\_ \$ \_\_\_\_\_  
Rush (check if any): \_\_\_\_\_ 8 weeks \_\_\_\_\_ 6 weeks \_\_\_\_\_ 4 weeks \_\_\_\_\_ 2weeks \$ \_\_\_\_\_

2. Style Number: \_\_\_\_\_ Style Name: \_\_\_\_\_ Size: \_\_\_\_\_  
Fabric: \_\_\_\_\_ Color: \_\_\_\_\_ Contrast Color: \_\_\_\_\_ \$ \_\_\_\_\_  
Extra (length or straps): \_\_\_\_\_ \$ \_\_\_\_\_  
Rush (check if any): \_\_\_\_\_ 8 weeks \_\_\_\_\_ 6 weeks \_\_\_\_\_ 4 weeks \_\_\_\_\_ 2weeks \$ \_\_\_\_\_

3. Style Number: \_\_\_\_\_ Style Name: \_\_\_\_\_ Size: \_\_\_\_\_  
Fabric: \_\_\_\_\_ Color: \_\_\_\_\_ Contrast Color: \_\_\_\_\_ \$ \_\_\_\_\_  
Extra (length or straps): \_\_\_\_\_ \$ \_\_\_\_\_  
Rush (check if any): \_\_\_\_\_ 8 weeks \_\_\_\_\_ 6 weeks \_\_\_\_\_ 4 weeks \_\_\_\_\_ 2weeks \$ \_\_\_\_\_

**Subtotal** \$ \_\_\_\_\_

8.5% Tax for California Delivery and Pick-up \$ \_\_\_\_\_

Ground Freight: \$15 per ensemble\*/ Air Freight: as quoted \$ \_\_\_\_\_

\$5 Signature Request (optional) \$ \_\_\_\_\_

\*Use additional order forms if needed. Add \$7 ground freight for each additional ensemble. **Total** \$ \_\_\_\_\_

## CUSTOMER BILLING INFORMATION

Billing Name	Billing Street Address/Apt	City	State	Zip
CHECK ___ VISA ___ MC ___ Discover ___	Credit Card Number		CVV2 Code (last 3 digits on back of card)	Expiration Date (Month/Year)

**I understand that the garments are made to order and that there are no cancellations, refunds, returns or exchanges and that all sales are final. I hereby authorize Beverley E. Siri, Inc. to charge my credit card for the total amount of the above order or I enclose a check payable to Siri. I understand that a \$30 fee will be incurred for any returned check.**

Customer/Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

SCAN/EMAIL or FAX or MAIL with Order Agreement

# Single Customer Order Agreement



## **PLACING AN ORDER**

The order will be placed and put into production as soon as the styles/colors have been chosen, measurements/sizes have been determined, shipping information has been given and the order has been paid.

## **MULTIPLE STYLES IN SAME COLOR/FABRIC**

Siri guarantees that tops and jackets will match skirts and dresses to be worn together if ordered together.

## **FABRIC IRREGULARITIES**

Silk fabrics such as duppioni and shantung contain weaving variations and irregularities which are characteristic of fine silk yarn. These characteristics enhance the natural beauty of the fabric and are in no way considered as defects. Dye-lots of fabrics may vary between each new production. The dye-lot of the garment may vary from the color card and from the swatch given as a reference.

## **MEASUREMENTS/SIZES**

The Siri size chart is based on measurements of the body not the dress measurements. The size must be selected based on the largest measurement of the body and with consideration to the selected style. If the customer chooses a size contrary to the size chart guidelines, then Siri will not be responsible for any size issues. If there is any hesitancy as to what size to select, Siri will help choose the size. Siri is not responsible for fit problems if the measurements were incorrectly given by the customer, if the customer's weight has changed or if the customer requests a smaller or larger size than what the measurements indicate.

## **REGULAR DELIVERY**

Delivery is 12 weeks. Siri recommends adding a grace period of 2 to 3 weeks for circumstances beyond control and 3 weeks for alterations when calculating the time to order before the wear date.

## **RUSH DELIVERY**

Rushes are based on deliveries of 8 weeks, 6 weeks, 4 weeks, and 2 weeks. Please allow the same grace period as suggested with regular delivery by adding 2-3 weeks for circumstances beyond control and 3 weeks for alterations. Taking the total order time into account, please plan your rush delivery accordingly.

## **ADDRESS CHANGES**

Any address change needs to be given to Siri at least two weeks before the due date; otherwise, Siri will ship to the address given at the time the order was placed.

## **SHIPPING**

When the order is ready, Siri will contact the customer. All orders are shipped via UPS.

## **REFUNDS**

When an order is placed and payment has been made, this initiates the order to go into production. There are no refunds once a payment has been made.

## **I understand and agree to Siri's Order Policy**

\_\_\_\_\_  
Customer's Printed Name

\_\_\_\_\_  
Customer's Signature

\_\_\_\_\_  
Date

SCAN/EMAIL or FAX or MAIL with Order Form